

**PLEASE COMPLETE IN CAPITAL LETTERS**

**Membership Application to Westport Beekeepers Association for Year Commencing 1st January 2019**

Name																				
Address																				
County								E	I	R	C	O	D	E						
Phone no																				
Email																				

**Optional:** Number of hives held at February 2018 \_\_\_\_\_ Number of hives held at September 2018 \_\_\_\_\_

**Date of birth if under 18 on January 1, 2019:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_  
**Email and phone no. not required if under 18**

**Please tick category of Membership chosen:**

- \*Full Membership: €70
- \*\*Additional Family Membership: €30      **Full member Name:** \_\_\_\_\_
- \*\*\*Associate Membership: €20      **I am affiliated with** \_\_\_\_\_ **Association**

**\*Full Membership/Senior Citizen Membership:** Includes FIBKA capitation fee which covers, in accordance with the Constitution: affiliation to FIBKA; monthly magazine “An Beachaire” (including online access to back issues); third party insurance for your beekeeping activities; eligibility to participate in FIBKA education and certified examination programme; eligibility to be a voting Delegate at Annual Congress if so nominated by your Association; eligibility to stand for election to Executive Council if nominated by at least one Association.

**\*\*Additional Family Membership:** includes FIBKA capitation fee of €25 which covers all entitlements afforded to Full Members, with the exception of a separate copy of An Beachaire. Intended for those residing at the same address as a Full Member.

**\*\*\*Associate Membership:** no FIBKA capitation fee. Intended to accommodate people who wish to be members of more than one Association. To avail of this membership, you must have Full or Additional Family Membership in another affiliated Association, to be verified by FIBKA Membership Secretary.

Note that affiliation entitlements (including insurance) commence only on notification of your membership payment to FIBKA Membership Secretary by the Secretary of your local Association.

**Use of your personal data:**

By completing this form and paying your membership fee, you are agreeing to join this Association, which is affiliated to the Federation of Irish Beekeepers Associations (FIBKA). For purposes of Data Protection Acts and Regulations, this Association and FIBKA fulfil the roles of Joint Data Controllers.

◆ Please indicate your agreement or non-agreement to use of your personal data in Sections 1) to 4) below

**Please answer the 4 questions**

1) Your Name, Address, and Eircode will be forwarded to the FIBKA Membership Secretary for the purposes of recording your affiliated membership and verifying to the insurance provider your entitlement to cover in the event of a claim against you.

**I agree: Yes No Please mark X in relevant box**

2) FIBKA Membership Secretary will share your Name, Address and Eircode with FIBKA Manager of An Beachaire for the purposes of arranging delivery of your magazine. Circulation of An Beachaire and other materials will be arranged by Manager via a printer and mailing fulfilment company or data management

company to whom your details will be forwarded for that purpose. Any such company will be required to sign a non-disclosure agreement limiting use of your data for the specified purpose only.

**I agree: Yes No Please mark X in relevant box**

- 3) From time to time, the FIBKA Executive Council may arrange for circulation of Census, Survey or other materials to affiliated members. Such materials will be limited to items directly related to the legitimate business of FIBKA in accordance with the Constitution, and will not include direct marketing material. The FIBKA Constitution can be found at <http://www.irishbeekeeping.ie/index.php/about-us/constitution-of-the-federation>

Circulation of such materials will be arranged via a printer and mailing fulfilment company or a data management company to whom your name, address and Eircode will be forwarded for that purpose. Any such company will be required to sign a non-disclosure agreement limiting use of your data for the specified purpose only.

**I agree: Yes No Please mark X in relevant box**

- 4) If you apply to the Webmaster for online access to Back Issues of An Beachaire on the FIBKA website, your Membership number will be verified to the Webmaster by the FIBKA Membership Secretary. To apply for this service, login and create an account on Beachaire page on [www.irishbeekeeping.ie](http://www.irishbeekeeping.ie)

**I agree: Yes No Please mark X in relevant box**

**◆Note that it is impossible for FIBKA to provide membership services in relation to insurance and An Beachaire in the event that you mark “No” to 1) and 2) above. Marking “No” to 3) or 4) above will not restrict the provision of membership services in relation to insurance and postage of An Beachaire 2019 issues.**

Email address and phone no. will be used to make contact with and update members of Association with Beekeeping matters and will be held for a period of at least 10 years.

Apart from the above stated purposes, your personal details will not be used or shared with any other party, except in circumstances where this Association or FIBKA is compelled to do so by the laws of the State.

#### **Storage and Retention of your personal data:**

All reasonable security measures will be taken to ensure that your personal data will be stored by this Association and by FIBKA in a manner designed to maintain privacy and confidentiality, and to prevent unauthorised access, alteration or deletion. FIBKA Membership Secretary and Manager of An Beachaire will store your personal data in paper records and in electronic form on encrypted computers. This Association will store your personal data both in paper and electronic form.

Your personal data will be retained by this Association for 10 years and by FIBKA for a period of at least 10 years, after which it will be destroyed in a manner consistent with best practice at the time. 10 years is the minimum retention period required under current best practice guidelines, because membership details form part of the financial records of this Association and of FIBKA. It might be necessary for FIBKA Membership Secretary to keep membership details for a period in excess of 10 years where the statute of limitations on third party insurance claims exceeds that period. This requirement will be reviewed periodically and amended as appropriate

#### **Your rights in relation to personal data held by this Association and by FIBKA:**

You are entitled to receive a copy of your personal data on written application to the Secretary of this Association and/or to FIBKA Membership Secretary, and to have any inaccuracies or deficiencies in your data corrected.

You can withdraw your consent to the holding or processing of your personal data at any time, on the understanding that deletion of your data will mean that this Association and FIBKA will no longer be able to deliver member services / entitlements to you.

If you feel that your rights in relation to your personal data have been compromised, you are entitled to seek clarification and/or make a complaint to the Office of the Data Protection Commissioner [www.dataprotection.ie](http://www.dataprotection.ie)

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**THANK YOU**